



## **Game Day Operations Intern - Job Description**

Conejo Oaks Baseball

Summer 2021 - Thousand Oaks, CA

**Internship Position:** Game Day Operations

**Duration of Position:** June 15th - August 1st

**Location:** Thousand Oaks, CA | California Lutheran University

### **Note:**

- Position is unpaid but college credits/hours can be earned upon request
- Hours vary from game to game. Game days are typically 3pm-8pm
- Check the game schedule before applying to ensure you can attend ALL home games
- Letter of recommendations can be written at the end of season upon request and dependent on job performance
- Interns will have the opportunity to interact with members of the professional, collegiate and amateur baseball community.
- Out of area interns are responsible for finding their own housing

### **Responsibilities:**

- Works closely with staff, interns, players, and coaches to make sure stadium procedures are ready to go before game time.
- Assist with setup and breakdown of game day equipment/materials
- Set up opposing team broadcast station
- Manage front gate and hand out admission tickets
- Manage music and walkup songs throughout the entire game
  - Familiar with Spotify and iTunes
- Organize in between inning games for kids in attendance
- Assist with raffle tickets and purchases
- Assist with any other tasks the coaches or players may need on the spot
- Assist with other interns as needed

### **Requirements:**

- 100% Commitment to all home games
- Pursuing an undergraduate degree in related field
- Positive and friendly attitude
- Reliable transportation
- Willing to work long hours including nights and weekends